

# ARCHDIOCESE OF PALO

Palo, Leyte

## DECREE OF PROMULGATION

To the Laity, Religious, the Clergy and all the Faithful in the Archdiocese of Palo:

Greetings in the Lord!

Having carefully studied the Decrees presented to me and proposed for confirmation by the delegates of the First Archdiocesan Pastoral Assembly held last June 18 to 22, 1996 at the Sacred Heart Seminary, I

PEDRO R. DEAN, D.D.

by the grace of God

ARCHBISHOP OF PALO

hereby officially approve and promulgate the Decrees of the First Archdiocesan Pastoral Assembly for compliance in the entire Archdiocese of Palo.

The decrees are of different nature. Some decrees call for the strengthening of existing commissions or structures, others mandate for the creation of new ones. There are decrees which are exhortatory in nature providing some orientation. Again, the decrees are directed to different persons: some to all the faithful, others, to priests or to the Archbishop. In planning for the implementation of the decrees, the exhortation of the Holy Father, Pope John Paul II contained in the Apostolic Letter *Tertio Millennio Adveniente* will be taken into consideration. In this way, all our activities will conform to the Holy Father's plan of celebrating the Great Jubilee in the Year 2000.

In accordance with Canon 8 par. 2 of the 1983 Code of Canon Law, the Decrees become effective and acquire the function of law for the whole Archdiocese of Palo one month after the date of this promulgation.

Given on this 30th day of November, in the year of Our Lord, nineteen hundred and ninety six at Palo, Leyte.

+ **PEDRO R. DEAN, D.D.**

Archbishop of Palo

MSGR. BERNARDO R. PANTIN

Vicar General & Chancellor

# DECREES OF THE FIRST ARCHDIOCESAN PASTORAL ASSEMBLY

Sacred Heart Seminary, Palo, Leyte

June 18 - 22, 1996

## **EVANGELIZATION AND CHRISTIAN FORMATION**

### *General Provisions*

1. Evangelization is the primary work of all in the Archdiocese of Palo. Hence, it is to be pursued always as the number one concern by all the clergy, religious and laity under the leadership of the Archbishop.
2. Building Basic Ecclesial Communities under various names and forms - BCCs, small Christian communities, small faith communities, covenant communities - shall be the goal of all evangelization efforts in the Archdiocese.

### *Archdiocesan Commissions/Committees*

3. The Archdiocese shall continue to maintain an Archdiocesan Commission on Christian Formation (ACCF). To carry out its mandate this Commission shall:
  - 3.1. spearhead, supervise, evaluate, monitor and sustain the task of evangelization of the lay faithful towards the formation of Basic Ecclesial Communities in the Archdiocese;
  - 3.2. formulate a year-round evangelization program which shall include the formation of the laity;
  - 3.3. train and form parish evangelization teams and lay leaders who will implement the evangelization programs in the parishes;
  - 3.4. coordinate with the Commissions on Worship and Social Action to ensure that both the evangelical and social dimensions are integrated into the evangelization program; and
  - 3.5. coordinate, monitor and evaluate activities among faith communities and renewal movements in the Archdiocese in order to establish a more unified, cohesive and effective evangelization.
4. The Commission on Christian Formation shall establish an Archdiocesan Catechetical Office (ACO), administered by the Archdiocesan Catechetical Coordinator. With the support of the Commission on Christian Formation and in consultation with the catechists, the ACO shall draw-up a formation program based on the Universal Catechism and the Catholic Faith Catechism of the Episcopal Commission of Catechetics and Christian Education (ECCCE) intended for the children, youth and adults where corresponding syllabi and modules shall be prepared.
5. The Commission on Christian Formation shall strengthen the Archdiocesan Biblical Apostolate Committee which is tasked to design and implement activities that will not only promote a greater understanding of Scriptures but also initiate a deeper love for it as a source of spiritual nourishment.
6. The Archdiocesan Commission on Christian Formation, with a full time Archdiocesan Coordinator, shall strengthen the Family and Life Apostolate at the archdiocesan level. The Family and Life Apostolate shall:

- 6.1. develop programs and projects to promote effective family and life apostolate in the Archdiocese.
  - 6.2. closely coordinate all family and life movements and activities in the Archdiocese/ Vicariates/Parishes so that there may be a more unified, cohesive pastoral care for the family. It shall hold a family congress in a selected parish once a year.
  - 6.3. promote and intensify the natural method of family planning in every parish in the Archdiocese according to the Family Planning Program of the Catholic Church.
  - 6.4. take charge in conducting seminars, recollections and the like, to couples and families for an ongoing Christian formation. It shall, therefore undertake a continuing education for families in accordance with "Catechesi Tradendae", "Familiaris Consortio", and "Evangelium Vitae" and family life seminars like Pre-Cana, Pro-life, Marriage Encounter shall be made part of the Parish Pastoral Program; and
  - 6.5. provide families who have problems, abused women and children, widows, widowers, separated spouses, single parents and orphans with adequate care and attention by establishing linkages with other agencies for appropriate professional help. It shall also offer counseling, relevant spiritual direction and pre-sacramental seminars.
7. The Archdiocesan Coordinator on Family and Life Apostolate shall regularly go around the parishes to guide, supervise, monitor, evaluate and encourage family and life apostolate programs at the parochial level.
8. The Commission on Christian Formation shall establish an Archdiocesan Committee on Mass Media responsible for a more deliberate and systematic utilization of mass media as a vehicle for evangelization and Christian formation. It shall:
- 8.1. spearhead the publication and circulation of an archdiocesan newsletter or paper for the purpose of informing and updating the people regarding the programs on evangelization and events in the local church;
  - 8.2. promote the optimum use of the tri-media (radio, TV, print) available in the archdiocese for evangelization purposes;
  - 8.3. actively be involved in influencing public opinion against violent and pornographic movies and tri-media advertisements and programs;
  - 8.4. involve individuals and groups or religious congregations in the mass media apostolate;
  - 8.5. train parish leaders in the responsible use of mass media for evangelization purposes;
  - 8.6. encourage and support the spiritual and professional formation of Catholic mass media practitioners for effective evangelization; and
  - 8.7. organize a yearly awards program in recognition of outstanding utilization of media for evangelization purposes.
9. Since the youth constitutes a large, dynamic portion of the laity, the local Ordinary shall establish a Youth Commission which shall design and oversee the implementation of the youth formation programs and which shall be assured of the fullest

***Parish Commissions/Committees***

10. Parish priests shall establish Parish Pastoral Councils (PPC) in their respective parishes and create the WE STY Commissions (Worship, Education, Social Action, Temporalities and Youth), the implementing arm for the different plans of the Parish Pastoral Council. Prospective Parish Pastoral Council members shall undergo a seminar-orientation on the parish pastoral council.

11. The Parish Commission on Christian Formation shall spearhead, coordinate, monitor, evaluate and sustain the task of evangelization of the lay faithful towards the formation of Basic Ecclesial Communities at the parish level. It shall be composed of representatives from different parish organizations, faith communities and renewal movements. It shall:
  - 11.1. follow the guidelines and activities of the Archdiocesan Commission on Christian Formation; and
  - 11.2. be fully supported and supervised by the parish priest.
12. The Parish Commission on Christian Formation shall establish a Parish Biblical Committee which shall conduct Basic Bible Seminars and training.
  - 12.1. Families in every parish shall be encouraged to own a Catholic bible and have it enthroned in their homes. They shall be encouraged to attend bible seminars and shall conduct bible sharing in their homes; and
  - 12.2. The parish priest shall judiciously organize trained lay defenders of the Catholic faith, as the need arises.
13. The parish priest shall establish a Family and Life Apostolate in his parish. He shall encourage couples to join Family and Life enrichment programs.
14. The parish priest shall establish a Parish Committee on Mass Media the tasks and responsibilities of which are similar to the Archdiocesan Commission on Mass Media. It shall:
  - 14.1. spearhead the publication of a Parish Newsletter; and
  - 14.2. set up a parish reading center wherein documents, pastoral and encyclical letters, spiritual books and all church reading materials are contained for the faithful to read and to be informed about.
15. The Parish Youth Commission shall initiate activities and programs for the youth in the parish including catechism for the out-of-school youth.

## **LAITY**

### ***General Provisions***

16. The laity, fully aware of their rights and duties, shall carry on their Christian mission through the witness of their lives by promoting the development of Christian values in the home, by spreading the faith in their particular fields and professions, and through their active involvement in the parochial liturgical celebrations and temporal activities.
17. The lay faithful shall support all priests working in the Archdiocese, especially in their respective parishes. In a special manner they shall promote the creation of support groups for priests.
18. The professionals in the community shall be encouraged to form associations among themselves or to join existing religious organizations so that their talents and skills could be tapped for the building up of the Christian community.
19. The Youth, through their Youth Ministry, shall be actively involved in the evangelization, worship, vocation promotions, social concerns of the Archdiocese/parish.

20. The Parish Pastoral Council (PPC) shall provide a mechanism by which the parishioners shall be encouraged to manifest their views on matters which concern the good of the parish, in the spirit of dialogue and fraternal correction.
21. The lay faithful shall strictly be prohibited from joining organizations like the Freemasonry, the tenets of which are incompatible with Catholic Church. Members of said organizations shall be impeded from official participation and membership in any church sponsored activity or organization.
22. A Lay Formation Center of the Archdiocese shall be established to implement the Lay Formation Program.

## **CLERGY**

### ***Priestly Life***

23. The clergy shall be accountable to the Archbishop and to the community for the way they lead their personal and priestly lives. Matters of accountability shall include recitation of the Liturgy of the Hours, celebration of the Eucharist, hearing confessions and going to confession themselves on a regular basis, and providing generous services to the people, especially the poor and the needy.
24. Wholesome interpersonal relationships among the bishop, priests and religious working in the Archdiocese shall be promoted. Among possible avenues to achieve this end are faith-life sharings, priestly fraternities or associations, sports competitions, fellowships, gatherings on special occasions like birthdays, anniversaries, fiestas, and the like.
25. To preserve priestly vocations, support groups among the clergy in the Archdiocese shall be formed.
26. In line with the spirit of Canon 283 #2 and Article 80 #2 of PCP II, all priests working in the Archdiocese shall be given the option of taking a sabbatical leave every five years supported by their parishioners and the Archdiocese.
27. Consistent with the provisions of Canon 284, the clergy in the Archdiocese shall be identified by their proper attire in and outside of liturgical celebrations.

### ***Priestly Ministry***

28. The parish priest with the help of the Commissions on Christian Formation and Worship shall take steps to foster more active roles for the laity in the Church and provide a program of spirituality based on and nourished by the Word of God, and by the teachings of the Church. This can be done through recollections, annual retreats, regular confessions, daily participation in the Holy Eucharist, fasting and abstinence, spiritual direction, communal prayer, and other spiritual activities.
29. The parish priest, in coordination with the Commission on Christian Formation, shall give adequate doctrinal formation to the lay faithful and lay leaders for the renewal of parish life within the framework of the Basic Ecclesial Communities. The lay faithful shall also be given the basic knowledge and skills to defend and explain our Catholic faith to others and to do the task of evangelization.
30. The parish priest shall see to it that catechetical instruction is conducted in all schools (elementary and secondary) within the parish with proper coordination with the school officials.

31. The parish priest shall see to it that out-of-school youth and adults are given equal attention in the teaching of catechism both through formal instruction and the use of non-traditional methods such as recollections, film showings, praise, concerts, and the like.
32. The parish priest shall be responsible for the recruitment of volunteer catechists.
33. All priests assigned in the parish should conduct visitations to all the Barangays under the parish on a regular basis.
34. The parish priest shall see to it that the parish has a full-time catechist who will take charge of the formation and training of volunteer catechists in coordination with the Archdiocesan Catechetical Coordinator.

### ***Commissions***

35. The existing Commission on the Ongoing Formation of the Clergy shall undertake the responsibility of designing a program which shall promote the renewed evangelization of the clergy in the Archdiocese. Helping priests grow and persevere in their vocation is the paramount concern of this commission.
36. The Archbishop shall create a Personnel Board and a Priests-Relation Board to assist him in giving assignments to priests and help him in resolving conflicts affecting the clergy of the Archdiocese. The members of these boards shall also function in monitoring the performance of the priests in their respective apostolates.

### ***Seminary Formation***

37. The Seminary Board of the Archdiocese shall regularly review the policies on the formation of seminarians, motivating all students to develop their talents and assets as potential members of the clergy.
38. Archdiocesan seminarians shall receive their basic formation in evangelization within the period of their priestly formation.
39. The Rector and the Seminary Formators shall see to it that seminary formation give importance to education and training on the liturgy and the sacraments. All liturgical and sacramental celebrations in the seminary shall be geared towards the internalization of and a deeper love for the liturgy and the sacraments.
40. Archdiocesan seminarians shall be exposed to and become adept in the use of the instruments of social communication as means for a renewed and intensified evangelization.
41. The summer apostolate of seminarians shall be designed in such a way that they become oriented to the programs of the Archdiocese.
42. The Archdiocese, spearheaded by the Seminary Board, shall seek funding to support the formation of seminarians.
43. The deacons shall undergo the Diaconal Program of the Archdiocese before they are ordained priests.

## **CATHOLIC SCHOOLS**

44. All Catholic schools in the Archdiocese shall provide quality education, give scholarships to the poor but deserving students as can be allowed by their finances, provide a religious atmosphere and make religion an essential part of their curriculum. Furthermore, the Catholic schools shall:
  - 44.1. actively cooperate in the promotion of a Campus Ministry in coordination with the Archdiocesan Youth Commission;
  - 44.2. provide integral Christian formation for the administrators, faculty and staff;
  - 44.3. closely coordinate with the Archdiocesan Superintendent of Catholic Schools; and
  - 44.4. provide volunteers for catechetical instructions for the parish catechetical programs.
45. The administrators, faculty and staff of Catholic Schools shall all be morally-upright Catholics.
46. Parishioners shall be encouraged to patronize and support the Catholic schools in the parish by sending their children to Study in the Catholic schools.
47. A study shall be conducted on how to give financial support to poor parochial schools in the Archdiocese. This study shall be undertaken by a joint committee composed of concerned school administrators, the Superintendent of Catholic schools and the Archdiocesan Commission on Temporalities.

## **RELIGIOUS INSTITUTES**

48. There shall be close coordination and collaboration among religious institutes so they can become a potent force in the task of evangelization in the Archdiocese.
49. All religious institutes in the Archdiocese shall be oriented to the Vision-Mission of the Archdiocese for a program alignment and a unified direction of their mission.
50. The outreach programs of religious communities which are properly coordinated with the archdiocesan or parochial programs shall be given necessary support and assistance by the parish or the Archdiocese.

## **WORSHIP**

### ***General Provisions***

51. The liturgy shall become the source and summit (cf. SC 10) of the Christian life of the faithful of the Archdiocese. Hence, everyone shall see to it that liturgical celebrations are celebrated properly, solemnly and meaningfully.
52. As sacraments of faith (SC 59), no sacrament shall be administered without proper catechesis. The catechesis will enable the recipients to participate meaningfully in the celebrations and thus gain all the graces of the sacraments (cf. PCP II-D 10).
53. Preaching during liturgical celebrations, especially at Mass, is an essential component in Christian formation. The clergy in the Archdiocese shall therefore deliver inspiring and well-prepared homilies/sermons, based on the Word of God, which shed light on contemporary issues and are relevant in the day-to-day life of the people.

## *The Commission on Worship*

54. The Commission on Worship shall see to it that the liturgical reform envisioned by the Second Vatican Council shall be implemented at the diocesan and parish levels (cf. SC 44-46).
55. The Archdiocese through the Commission on Worship, in coordination with the Commission on Temporalities, shall create a committee, which with proper funding, shall be tasked to translate and publish all Roman liturgical books into the vernacular. This includes the publication of an appropriate hymnal.
56. The Commission on Worship shall establish a Committee on Liturgical Music at the archdiocesan and parochial levels whose members, trained and updated, are tasked to design and implement activities related to the promotion and regulation of liturgical music. This Committee shall:
  - 56.1. spearhead the training and instruction of music directors, song leaders and choirs of the parishes; and
  - 56.2. see to it that the faithful are led to participate more actively and more meaningfully in responses and songs at liturgical celebrations.
57. The Commission on Worship shall have the following additional functions:
  - 57.1. It shall create a Committee on Liturgical Art and Environment which shall take charge of the preservation and proper care of all materials related to worship;
  - 57.2. It shall study existing popular devotions and make recommendations to the pastors for the purpose of reorienting their parishioners in accordance with the principles of sacred liturgy and in line with the thrust of PCP II;
  - 57.3. It shall establish guidelines for the celebration of the Holy Eucharist outside the parish church particularly those held in private homes;
  - 57.4. It shall promulgate guidelines for lay ministers which will include the organization and governance aspects such as admission, proper conduct and termination from the ministry;
  - 57.5. It shall provide a uniform liturgical text guide to be used by presiders at Sunday services in the absence of a priest; and
  - 57.6. It shall establish guidelines for Hermanidad/Confraternities and Fiesta Celebrations.

## *The Parish*

58. The parish priest, in coordination with the Commission on Worship, shall conduct regular liturgical formation seminars for all agents of renewal in the parish (cf. SC 19). These seminars shall aim at a better understanding of the liturgy – emphasizing the centrality of the Eucharist in Christian Life.
59. The faithful shall be encouraged to receive the sacraments in their own parish church.
60. In every parish, devotions shall be fostered in such a way that they will lead the faithful to a meaningful celebration of the Holy Eucharist and should neither detract nor distract from it (cf. SC 13). Hence, novenas and other devotions shall be prayed before or after the Eucharist but not during the mass.
61. Every parish shall provide adequate pre-marriage catechesis/counseling, and marriage-enrichment seminars, so that couples may be aware of their Christian obligations in building a Christian family.



62. Every parish shall conduct an orientation seminar or give catechetical instructions to recipients and sponsors in the celebration of such sacraments as baptism, confirmation and weddings, so that they will understand their Christian duties and responsibilities relative to their role as recipient or sponsor.
  - 62.1. Only practicing Catholics shall stand as sponsors or witnesses in the celebration of the sacraments.
63. Every parish shall strive to provide the necessary equipment and materials that will ensure active participation by the faithful in the liturgical celebrations.
64. The lay faithful shall wear decent and appropriate attire in participating in the Holy Eucharist and other liturgical celebrations.
65. Every parish shall introduce special liturgical celebrations catering to the needs of the various sectors in the parish.
66. As an essential and indispensable step for their continuous formation, the youth, through the initiative of their pastors shall be educated through seminars/workshops on the sacraments and liturgical signs, symbols and actions which are necessary for a meaningful appreciation and celebration of the liturgy.

## **SOCIO-PASTORAL CONCERNS**

### ***General Provisions***

67. The Archdiocese of Palo shall constantly strive to become the Church of the poor in accordance with the teachings and recommendations of PCP II. This commitment to the poor shall strongly influence all the socio-pastoral concerns of the Archdiocese.
68. The social teachings of the Church shall be essential to all socio-pastoral formation and educational programs of the Archdiocese at all levels.
69. Pastors shall direct religious organizations and movements in his parish to have apostolate services that are responsive to the socio-pastoral concerns of the area. These groups shall be encouraged to retain their charisms or gifts in their service to the people.
70. The clergy, religious, Catholic institutions and lay organizations shall provide a Christian example in observing just labor and social practices.
71. The parish priest and his vicar/s shall encourage and support the active involvement and participation of all sectors in the various socio-pastoral activities in the parish.

### ***Archdiocesan Commission***

72. A truly functioning and effective Commission on Social Action with a full-time director and staff shall be maintained by the Local Ordinary in the Archdiocese. It shall respond to the socio-economic and pastoral needs of the poor and the needy in, ways ranging from relief and rehabilitation to confrontation with the root causes of people's needs. This Commission shall:

- 72.1. initiate socio-pastoral training activities such as symposia, lectures and seminar-workshops, exposures and immersions to better equip the agents of renewal towards total human liberation;
- 72.2. set up specific programs that address such issues as peace and economy, labor and agrarian concerns, issues of industrialization, overseas contract workers and their families, protection and rights of the children, youth and women and household help;
- 72.3. promote the setting up of cooperatives, livelihood and income-generating projects from the parish down to the grassroots level;
- 72.4. coordinate its activities and establish linkages with the various religious organizations, movements, government and non-government agencies for the implementation of its projects and programs;
- 72.5. establish a pastoral care program for the sick, aged, oppressed, persons with disabilities and the like;
- 72.6. encourage the continuance of the Alay Kapwa and other morally-acceptable resource-generating strategies to finance socio-economic projects and the socio-pastoral needs of the parishioners in times of calamities and to provide assistance for the poor; and
- 72.7. integrate into its socio-pastoral formation programs such topics as (a) proper care of the earth, and (b) raising the people's level of consciousness on ecological issues.

### ***Parish Commission***

73. A Commission on Social Action that discerns programs and coordinates with different government and non-government agencies concerned shall be established at the parish level. In general, this parish-based commission follows the task and responsibility set forth for the ACSA. It shall:
  - 73.1. judiciously adapt with revisions or adopt in entirety an education program for social awareness and action for the various sectoral groups in the parish;
  - 73.2. conduct periodic surveys to determine the socio-pastoral needs of the parishioners; and
  - 73.3. organize a Committee on Social Services composed of competent and skilled manpower able to address specific needs and concerns of the parishioners.
74. An ecology desk under the Commission on Social Action shall be created at the parish level to coordinate with Barangay and municipal officials and the different government and non-government agencies insofar as this is practicable.
75. As part of their apostolate, parishioners, religious organizations and movements shall undertake concrete actions to promote ecological balance. Such actions may include: (a) involvement in reforestation, water conservation and preservation of biological diversity, and (b) monitoring the following: illegal logging and fishing, irresponsible dumping of waste, pollution and destruction of water and marine life, and the like. All these will be done in coordination with the proper government agencies.

## **TEMPORALITIES**

### ***General Provisions***

76. The Church has the innate right to acquire, maintain, retain, administer and alienate temporal goods in pursuit of its proper ends.
77. Transparency in all transactions on temporalities shall be maintained at all levels of the Archdiocese.

78. All donations shall be deemed made to the parish unless otherwise expressly indicated by the donor. However, real property donations made to the Archdiocese or the parish shall, for civil purposes, be under the name of the Roman Catholic Archbishop of Palo, Incorporated. In all instances, conditions made by the donors shall be respected and fulfilled in the alienation of real properties.

### ***Archdiocesan Commission***

79. The Archdiocese shall continue to maintain an Archdiocesan Commission on Temporalities (ACT) composed of priests and lay persons. This Commission shall:
- 79.1. coordinate, define and promulgate policies on the implementation of decrees governing the temporalities of the local church;
  - 79.2. develop morally acceptable ways to raise and manage funds for the support of the Pastoral Programs of the Archdiocese and the parishes;
  - 79.3. adopt a uniform system of accounting of funds and annual inventory, appraisal and valuation of properties for all parishes;
  - 79.4. ensure that an official turnover of funds and properties duly accounted and audited shall be done in the parish between the outgoing and the incoming parish priest;
  - 79.5. formulate policies and guidelines on planning, construction, improvement, utilization and disposition of all physical infrastructure in the parishes, including the provision of an architectural/structural consultant from the Archdiocese;
  - 79.6. approve plans for parish constructions, major renovations and repairs and purchases of parish properties;
  - 79.7. develop and recommend to the Parish Commission on Evangelization a continuing education program that will teach and effectively motivate the parishioners to fulfill their obligation to support the church. This formation may be done through homilies, catechetics, assemblies, use of the media and other appropriate approaches;
  - 79.8. keep the original copies of titles of real properties and Deeds of Donations/Sales, Tax Declaration and receipts, investment papers, sketch plans, blueprints of constructions and renovations, copies of which shall be kept by the parish;
  - 79.9. take charge of effecting the gradual introduction and implementation of the Tithing System in the Archdiocese to replace the Arancel System; and
  - 79.10. allow the creation of a team to supervise and oversee any increase in the Church stole fees at the parish level.
80. The Archbishop shall create a commission which will look after the needs of the retired, sick and disabled priests. This commission shall be composed of priests and lay faithful who shall:
- 80.1. establish a comprehensive retirement program and provide hospitalization benefits for the priests in the Archdiocese;
  - 80.2. devise ways and means to raise funds for these programs;
  - 80.3. put up an archdiocesan center for the retired, sick and disabled priests; and
  - 80.4. all other functions that may be assigned to the commission in the future by Law or Decree.

### ***Parish Commission***

81. The parish priest shall be primarily responsible for the care of the temporalities of the parish. To carry out this responsibility, the parish priest shall establish a Parish Commission on Temporalities (PCT). This Commission shall:
- 81.1. assist the parish priest in conducting regular inventory of all parish properties;

- 81.2. assist in the support and maintenance of the church and the rectory facilities, funding of parish programs and other temporal needs of the parish;
  - 81.3. coordinate with and assist the Archdiocesan Commission on Temporalities regarding temporal matters of the parish; and
  - 81.4. establish a management information system, to include specifically the directory of parishioners, for pastoral purposes, in consultation with the Archdiocesan Commission on Temporalities.
82. The acquisition, utilization, disposal or conveyance of real properties owned by the parish may be made only upon the recommendation of the parish priest in consultation with the parish committee concerned. The proceeds from the disposition of the property shall accrue to the RCAP and the parish.
83. Parish constructions, major renovations and repairs as well as purchases shall be done only by the parish priest after consultation with the Parish Pastoral Council and the consequent approval of the Archdiocesan Commission on Temporalities.